

EFFECTIVE

October 1, 2010.

Subject

1. Reference Tables Manual (RFT).
 - Food Assistance Program (FAP) annual federal cost-of-living changes.
 - County office/district ZIP codes.
2. Reference Forms Manual (RFF).
 - New.
 - Updated.
 - Obsolete.

**1) REFERENCE
TABLES****Food Assistance Program (FAP) annual federal cost-of-living
changes****RFT 250, 255, 260**

Bridges is updated to support the annual cost-of-living update for Food Assistance Program (FAP) standards. The update will appear in budgets with an effective date of October 1, 2010.

The Food and Nutrition Service (FNS) has determined the income limits and benefit issuances will remain the same as last year. Additionally, all utility standards are staying the same or are increased with the exception of the non-heat electric standard which is decreasing by \$1. The shelter maximum is decreased from \$459 to \$458 month.

Reason: Annual standards update.

County Office/district ZIP Codes.

RFT 100, Numerical County/District ZIP Codes and RFT 101, Alphabetical County/District ZIP Codes have been updated.

Reason: County office relocation.

2) REFERENCE FORMS

New

The Department of Community Health Publication, DCH PUB-1179, Michigan Free Health Check-up has been added to RFF.

Updated

The following forms have been updated in RFF:

Note: For many of these forms, the only change is in the form name, from FIA to DHS.

FIA-49-A, Medical - Social Eligibility Certification.

FIA-49-B, Social Summary.

FIA-49-BU, Social Summary Update.

FIA-49-C, Deferral Monitor.

FIA-49-D, Psychiatric/psychological Examination Report.

FIA-49-E, Mental Residual Functional Capacity Assessment.

FIA-49-F, Medical - Social Questionnaire.

FIA-49-G, Activities Of Daily Living.

FIA-49-I, Eye Examination Report.

DHS-54A, Medical Needs.

FIA-187, Handwriting Exemplar.

FIA-191, Response To QC Audit Error.

FIA-193, Reassignment Letter.

FIA-201, Pre-sentence Investigation Report.

FIA-202, Preventive Services For Families Personal Inventory.

FIA-203/203A, PSF Questions To Aid Using The Case Screening And Assessment Guide & Notes Page.

FIA-213, Prevention Cover Sheet.

FIA-214, Family Contact Log.

FIA-215, Early On Action Plan For Preventive Services.

FIA-243, Verification From Public Records.

FIA-254, Notice of Missed Interview.

FIA-262, FIA Request For a Michigan Marriage Record.

FIA-263, FIA Request for a Michigan Divorce or Annulment Record.

FIA-264, FIA Request for a Michigan Death record

FIA-560, Vendor Payments Request.

FIA-601, Food Replacement Affidavit.

FIA-635, Volunteer Services Memorandum Of Agreement.

MSA PUB-665, Healthy Kids Free Health Care Coverage For Pregnant Women, Babies, And Children.

FIA-970, Affidavit For Withholding Any Information From Disclosure To The General Public.

FIA-1021, Preventive Services For Families Service Agreement.

FIA-1171-ABS, Absent Spouse/parent Referral Notice.

FIA-1181, Volunteer Services Agreement.

FIA-1210, Services Approval Notice.

FIA-1225, Protective Services After Hours Record.

FIA-1328, Promoting Strong Families Referral For Preventive Services For Families.

FIA-1329, Preventive Services For Families Closing/transfer Report.

FIA-1330, Early On® Transition/discharge/exit Report.

FIA-1331, PSF Closing During Assessment Period/services Not Opened

FIA-1332, PSF Referral Form To Community Agency/private Practitioner.

FIA-1552, Verification Of Application Or Appeal For SSI/RSDI.

FIA-2168, Claim Of Good Cause - Child Support.

FIA-2169, Notice Of Good Cause Finding - Child Support/third Party Resources.

FIA-3782, Out-of-state Inquiry.

FIA-3975, Reimbursement Authorization.

FIA-4086, Community Giving Program Release Of Information.

FIA-4469, Claim Of Good Cause - Third Party Resources.

FIA-4574-B, Assets Declaration.

FIA-4634, Computer Cross-match Notice.

FIA-4701, Over-issuance Referral.

FIA-4761, Notice Of Treatment Plan.

FIA-4762, Verification Of Substance Abuse Treatment.

Obsolete

The forms listed in this bulletin under MANUAL MAINTENANCE INSTRUCTIONS/Deleted Items have been obsoleted from RFF but are available in the online manual archives. To view items historically, change the *Effective Date* in the Open/Jump/Search menu.

**MANUAL
MAINTENANCE
INSTRUCTIONS****Added Items ...****RFF DCH1779****Changed Items (content changes) ...**

**RFF 49A
RFF 49B
RFF 49BU
RFF 49C
RFF 49D
RFF 49E
RFF 49F
RFF 49G
RFF 49I
RFF 54A
RFF 187
RFF 191
RFF 193
RFF 201
RFF 202
RFF 203
RFF 213
RFF 214
RFF 215
RFF 243
RFF 254
RFF 262
RFF 263
RFF 264
RFF 560
RFF 601
RFF 635
RFF 665
RFF 970
RFF 1021
RFF 1171ABS
RFF 1181
RFF 1210
RFF 1225
RFF 1328
RFF 1329**

RFF 1330
RFF 1331
RFF 1332
RFF 1552
RFF 2168
RFF 2169
RFF 3782
RFF 3975
RFF 4086
RFF 4469
RFF 4574B
RFF 4634
RFF 4701
RFF 4761
RFF 4762
RFT 100
RFT 101
RFT 250
RFT 255
RFT 260

Changed Items (link changes only) ...

RFF 1326

Deleted Items ...

RFF 1176